Crescent Purchasing Limited (trading as Crescent Purchasing Consortium) Company number 06774578 ("the Charity")

Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Crescent Purchasing Limited will be held at Procurement House, Units 23-25 Leslie Hough Way, Salford M6 6AJ and virtually via Microsoft Teams at 09:30 on Wednesday 09th December 2026 to transact the following business.

AGENDA

1. To receive the minutes of the last AGM held on 10th December 2025 and any matters arising.
2. To receive the Managing Directors Annual Review of activities for the year 2025/26.
3. To receive and adopt the Financial Statements for the year ended 31st July 2026 together with the report of the auditors by Ordinary Resolution 1.
4. To approve the re-tender of an external audit service via the CPC framework by Ordinary Resolution 2.
5. Formal notification of Fatima Bensihem's elective term as a Trustee expiring and therefore not standing for re-election. No further action needed.

Note: Attendance of the AGM is open to employees from CPC Full Members only (from the institutions listed below) and numbers attending in person may be restricted due to the venue size. Any members wishing to attend (whether in person or virtually) are required to notify the Secretary at d.owen@thecpc.ac.uk before 5pm on Friday 27th November 2026.

By order of the Board of charity trustees.

David Owen
Company Secretary

11th November 2026

NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

Appointment of proxies

1. If you represent a Full Member who is entitled to attend and vote at the AGM, you are entitled to appoint a proxy to exercise all or any of the Full Member's rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of AGM. A proxy does not need to be a Full Member of the Company but must attend the AGM to represent the Full Member who can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form. The Chair may vote as your proxy.

2. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.

3. Members can:

- Appoint a proxy and give proxy instructions by returning the enclosed proxy form by post (see note 4).]
- Register their proxy appointment electronically (see note 5).

Appointment of proxy by post

4. The notes to the proxy form explain how to direct your proxy how to vote on each resolution.
To appoint a proxy using the proxy form, the form must be:

- completed and signed;
- sent or delivered to the Company at Procurement House, Leslie Hough Way, Salford, England, M6 6AJ; and
- received by the Company no later than 10am on Monday 7th December 2026.

If you have not received a proxy form and believe that you should have one, or if you require additional proxy forms, please contact Dave Owen by email on d.owen@thecpc.ac.uk.

Appointment of proxies electronically

5. As an alternative to completing the hard-copy proxy form, you can appoint a proxy electronically by completing the Proxy Form and emailing it to d.owen@thecpc.ac.uk. For an electronic proxy appointment to be valid, your appointment must be received by the Company no later than 10am on Monday 7th December 2026.

Termination of proxy appointment

6. A Full Member may change a proxy instruction but to do so you will need to inform the Company in writing by either:

- Sending a signed hard copy notice clearly stating your intention to revoke your proxy appointment to the Company. In the case of a member which is an organisation, the revocation notice must be signed by its authorised representative.
- Sending an email to d.owen@thecpc.ac.uk.

In either case, the revocation notice must be received by the Company no later than 10am on Monday 7th December 2026.

If you attempt to revoke your proxy appointment but the revocation is received after the time specified, your original proxy appointment will remain valid unless you attend the AGM and vote in person.

Appointment of a proxy does not preclude an authorised representative of the Full Member from attending the AGM and voting in person. If you have appointed a proxy and attend the AGM in person, your proxy appointment will automatically be terminated.

Full members of CPC

44 members in total.

1	Aquinas College
2	Askham Bryan College
3	Barnsley College
4	Basingstoke College of Technology
5	Bath College
6	Birmingham Metropolitan College
7	Blackpool & The Fylde College
8	Brooklands College
9	Burton and South Derbyshire College
10	Bury College
11	Cambridge Regional College
12	Chelmsford College
13	Chesterfield College
14	Cirencester College
15	East Durham College
16	Exeter College
17	Franklin College
18	Hartlepool College of Further Education
19	Heart of Yorkshire Education Group (*formerly Wakefield College*)
20	Holy Cross College
21	Joseph Chamberlain Sixth Form College
22	King Edward VI College Stourbridge
23	Kirklees College
24	Leeds College of Building
25	Leicester College
26	New College Durham
27	North East Surrey College of Technology - NESCOT
28	North Kent College
29	Northampton College
30	Reaseheath College
31	Richard Huish College
32	Runshaw College
33	Scarborough Sixth Form College
34	Shipley College
35	St Francis Xavier 6th Form College
36	The College of West Anglia
37	The Isle of Wight College
38	Truro and Penwith College
39	Wiltshire College
40	Winstanley College

41	Wirral Metropolitan College
42	Xaverian College
43	Yeovil College
44	York College